



## MEETING MINUTES

**West Sedona School PTA Board Meeting**  
**September 6, 2022**  
**3:30 pm**

**Welcome & Call to Order:** Theresa Zaun at 3:39 pm

Members Present: Mimi Maher, Theresa Zaun, Mel Monahan Bruesch, Luke Bruesch, Laura Allen, Georgiana Parker, Allie McInnis

**Financial Review & Treasurer's Report:** Report given by Georgiana Parker.

**Carnival Update:** Laura Allen gave an overview of the carnival, happening 10/22/22.

Teacher sign-ups for booths are being worked on as well as who will attend the PTA front table.

The facility use permit was discussed and will be filled by Laura Allen.

New ducks will be purchased for the duck pond game as the ones used previously do not work.

- Taylor Waste needs to be contacted regarding trashcans for the event.
- Mel Monahan Bruesch will start a rough draft of a Google Doc for carnival items that need to be completed with an estimated deadline so there's some information in writing for future carnival chairs.
- Allie McInnis will go to Safeway and ask for water bottle donations for the carnival. Allie will also talk to Viviane Kraus at the Sedona Library to discuss the library having a table at the carnival.

**Membership Flyers:** Mel presented the new flyers she made- it's the PTA membership template made into a colorful eye-catching form. Additional information about volunteering opportunities, as well as general assembly meetings were added too. The form will be translated to Spanish by Maria Ortega and will be stapled to the flyer (passed previously) encouraging people to sign up.

**Gift card for Maria Ortega:** Maria translates various texts for flyers/posters throughout the year into Spanish for the PTA; even though she is the district translator and is under no obligation to the PTA. In the past, Mel has bought her gift cards as a thank you. She will do the same this year- she will purchase a \$50 gift card for her and Georgiana will reimburse her for it.

**Adjournment:** Meeting adjourned at 4:31 pm.