



## General Assembly Meeting Minutes

PTA: West Sedona School PTA, Executive Board Meeting

Date: September 9, 2019

Time: 6:00 p.m.–6:35 p.m.

- I. Call Meeting to Order 6:00 pm
- II. Pledge of Allegiance Attendance:
- III. Attendance: Theresa Zaun, Luke Bruesch, Jessica Neslson, Mel Monahan-Bruesch, Elizabeth Ocampo, Ensilina Logston, Brenda Cady, Becky Parks, JoAnne Chaffeur, Sammi Worsamm
- IV. Introduction of the Board: Theresa Zaun –President, Jessica Neslson – VP #1, Eniselina Logston- VP #2, Mel Monahan- Bruesch- VP #3, Elizabeth Ocampo-Secretary, Luke Bruesch- Treasurer, Brenda Cady- Principal
- V. Approval of the Minutes- Motioned by Theresa Zaun Second by Jessica Nelson –Unanimously Approved
- VI. Approval of the Bylaws: Motioned by Theresa Zaun Second by Jessica Nelson – Unanimously Approved.
- VII. Approval of the Budget- Theresa Zaun stated that this budget is a draft and will be revised after an accurate number is calculated from proceeds of the Wildcat Carnival. A new budget will be presented at the next General Assembly Meeting: Current Budget – See Below which include revisions JoAnne Chaffeur provided for a more accurate budget. ---Add Budget Line for \$100 membership, Change insurance from \$150 to \$165 – Motion made Theresa Zaun Second Jessica Nelson – unanimously Approved
- VIII. Approval of Financial Review and Audit: Financial Review and Audit has been conducted by Sterling Financial and Tax along with Taxes – which have been signed and submitted.
- IX. Approval of Standing Rules- Motion made Theresa Zaun Second Jessica Nelson – unanimously Approved
  
- X. Reports of Officers (try to limit to 2-3 minutes of highlights, put the rest in writing for all to see)
- XI. Treasurer’s Report –Read by Luke Bruesch- Balance in Savings: \$2479.00 Balance in Checking: \$8,037.45 See Attached Copy
- XII. President’s Report—No Report at this time
- XIII. Membership Report –Given By Theresa Zaun 57 members as of September 9<sup>th</sup> –Still receiving more members including Staff
  - Principal’s Report-Brenda Cady- Put in for a \$5000 grand “Beyond the Walls” – Working on some type of community building, possible game nights that will focus on bringing in the community and different cultures – Mrs. Cady Goals: Further Capturing Kids Hearts, Increase Academics, along with creating Sensory Walks and outdoor learning environments to Campus and a Student store for her Cats Pride Tickets.
  
- X. Reports of Committees (same—2-3 minutes, in writing if more complicated)
  - Carnival: Mel & Luke –Chair



All rides have been booked- We are partnering with the City of Sedona Police Night Out. All proceeds will go directly to the West Sedona PTA. City will be purchasing all flyers and posters along with waiving the Permit Fee and they will be providing 100 volunteers. Silent Auction as over \$4000 in donated items to date, Maria Ortega is organizing the Mexican Food Buffet.

XI. Unfinished Business

- None at this time

XII. New Business

- Extend Radio Play from 11-2 to 11-4 due to City of Sedona – Motion made by Theresa Zaun  
Second by Jessica Nelson – Unanimously Approved

XIII. Announcements

- October 5, 2019 -Wildcat Carnival & Police Night Out from 11 am to 4 pm
- October 30, 2019 – FrankenSTEM & Spaghetti Dinner fundraiser for 6<sup>th</sup> Grade STEM Trip
- PTA General Assembly Meetings: October 28, 2019 , February 24, 2020, April 27,2020
- PTA Website: [wildcatcarnival.com](http://wildcatcarnival.com)
- Facebook: West Sedona PTA



## West Sedona School PTA 2019 ~ 2020 Budget

### Income:

Wildcat Carnival	\$30,000
Sponsors:	\$15,000
Tickets:	\$10,000
Silent Auction:	\$5,000
Summer Activity Fair	\$1,000
Membership	\$100
In-Kind: Bookkeeping	\$250
In-Kind: Printing	\$1000
In-Kind: Web/Social Media/Banner	\$1000
T-Shirts	\$500
In-Kind: Misc.	\$500
Meet & Greet	\$150
Amazon	\$100
Bashas Rebate	\$100
Total:	<u>\$34,7000</u>

### Expenses:

Wildcat Carnival	\$9,500
Chamber of Commerce	\$150
PTA Insurance:	\$165
Teacher/Staff Appreciation:	\$1,500
Wildcat Scholarship	\$1,000
6 <sup>th</sup> Grade STEM Trip	\$500
In-Kind: Bookkeeping	\$250
In-Kind: Printing	\$1000
In-Kind: Web/Social Media/Banner	\$1000
In-Kind: Misc.	\$500
Summer Bash	\$1,000
PTA Course Reimbursement	\$250
Principal Fund	\$4,000
Teacher Classroom Reimbursement	\$ TBA
Web Design	\$1,000
PTA Dues	\$250
T-Shirts	\$800
Total:	<u>\$22,865</u>